

HOWARD COUNTY COMMISSIONERS COURT

AGENDA
MAY 13, 2024

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday MAY 13, 2024. The workshop will begin at 9:00 A.M. in the 2nd floor County Conference Room. Court will recess and reconvene at 10:00 A.M. in the 3rd Floor County Court Room.** Please see below for meeting location details.

Location: Howard County Courthouse
300 S. Main St
Big Spring, TX 79720

Announcement: Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to the County Judge. Please Silence All Cellphones

WORKSHOP – 9:00 AM:

Location: Judges Conference Room (2nd Floor of County Courthouse)

1. Judge Johnson, Howard County Judge

- a. Discussion / Possible Action: Budget Update-ARPA, Budget Process
- b. Discussion / Possible Action: Cloud Seeding Program
- c. Discussion / Possible Action: Howard County Library-Request for Qualifications for Architect and/or Designer
- d. Discussion / Possible Action: Contract Negotiations for the Sale or Lease of Real Property- Executive/Closed Session: A possible closed meeting will be held pursuant to *Tex. Gov't. Code § 551.073*

Call to Order: REGULAR SESSION – 10:00 AM:

Location: 3rd Floor County Court Room (3rd Floor of County Courthouse)

Citizen input for those registered to make comments-

2. Commissioner Cash Berry Pct. 2

- a. Discussion / Possible Action: Recognize Outstanding Male & Female Student from Each of the Howard County High Schools

3. Judge Johnson, Howard County Judge

- a. Presentation & Acceptance of County Officials Monthly Reports & Previous Commissioner Court Meeting Minutes
- b. Presentation of Emergency Management Coordinator, Itzel Gomez- EM. Classes
- c. Discussion / Possible Action: 2024 Capital Credit- TEXAS Comptroller-Unclaimed Property
- d. Discussion / Possible Action: 9-1-1 Board Transition to Permian Basin Regional Planning Commission
- e. Discussion / Possible Action: Creation of the Annual Salary Grievance Committee
- f. Discussion / Possible Action: Summer Earn and Learn Program from Workforce Solutions
- g. Discussion / Possible Action: Mineral Values Related to Property Sold for Delinquent Taxes
- h. Discussion / Possible Action: Security Assessment Related to 118th District Court, Howard County Court, HC Library, & Coahoma Justice of the Peace Officer (Closed Session Under "Security Matters" Tex. Gov't Code 418.183)
- i. Discussion / Possible Action: Training for Emergency Management Coordinator

4. Sharon Adams, County Treasurer

- a. Discussion / Possible Action: Personnel Considerations
- b. Discussion / Possible Action: Monthly Payroll Report (April)
- c. Discussion / Possible Action: Permission to add Texas Class to County Investment Policy as an Authorized Entity for Public Funds Investment Act Training
- d. Discussion / Possible Action: TCDRS Retirement Plan Assessment for 2025
- e. Discussion / Possible Action: Request from USI to use Howard County Seal on a Client List as an Industry Partner

5. Jackie Olson, County Auditor

- a. Discussion / Possible Action: Consider Elevator Maintenance Agreement
- b. Discussion / Possible Action: Adding to Purchasing Policy
- c. Discussion / Possible Action: Acceptance of Donation
- d. Discussion / Possible Action: Approve Invoices
- e. Discussion / Possible Action: Approve Purchase Requests
- f. Discussion / Possible Action: Budget Amendment

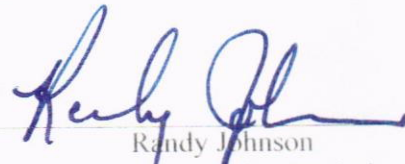
6. Brian Klinksiek, Road Engineer

- a. Discussion / Possible Action: Roadway Maintenance Update
- b. Discussion / Possible Action: Permission to Auction Equipment
- c. Discussion / Possible Action: Resolution to Accept Agreement with TxDOT for RR-Xing on McGregor Rd

7. Discussion of Law Enforcement Radio System and take any necessary action.

8. Opportunity for mention of any items to be on the future agendas.

Attest:



Randy Johnson
Howard County Judge
Phone: 432-264-2203
Fax: 432-264-2238

Posted
FILED at 10:02 a.m. O'clock 5-9-24
BRENT ZITTERKOPF, County Clerk, Howard County, Texas
By Keshel Davenport Deputy

BE IT REMEMBERED that on the 13th day of May, A.D. 2024 the Commissioner Court of Howard County met in Workshop @ 9:00 AM Regular Session at 10:00 AM with **RANDY JOHNSON**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1 (present @ 10:00 AM)), **CASH BERRY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 (arrived @ 9:31 AM) and **DOUG WAGNER**, Commissioner Precinct No. 4.

The Workshop was called to order @ 9:00 AM.

Jackie Olson, County Auditor, gave out some information for the soon to be starting Budget Workshops. She reported the Tobacco Fund money that goes into the Rainy Day Fund has been received. She also gave out information on the Opioid Settlement Fund, reported that the Indigent Health Care Funds are in good shape, Revenue from Mineral Leases, Rentals at the Old Airport and Revenue that has come in so far this fiscal year for various departments. No Action needed on any of these items.

Commissioner Berry introduced Mr. Gary Walker and Mr. Patton with a cloud seeding program that gave a lot information on how cloud seeding works and that Howard County can get in on that program. No action was taken on this date and the Court will look at it further.

The meeting was recessed @ 10:03 AM.

Reconvened in Regular Session @ 10:09 AM.

Cash Berry recognized the Outstanding Male and Female students from each of the Public Schools in Howard County. They are as follows:

Big Spring: Cloe Viasana and Kaegen Baker

Coahoma: Lexus Lozano and Reagan Chapman

Forsan: Morgan Miller and Jake Myers

Each student and their parents were introduced and given a certificate. Their respective principals told of their accomplishments and what makes them an Outstanding Student.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to accept the County Officials Monthly Reports as presented by Judge Johnson. The reports are as follows: Angela Griffin, JP 1-1 for April 2024; Mike Averette, JP 1-2 for April 2024; Kandi Campbell, JP 2-1 for April 2024; Casey McPherson, County Extension Agent for April 2024; Brent Zitterkopf, County Clerk for April 2024; County Auditor's Monthly Report for March 2024; as well as approving the Commissioner Court Minutes for April 15, 2024 and April 22, 2024. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

In the absence of Itzel Gomez, Emergency Management Coordinator, Judge Johnson reported that she has been able to obtain grants for some of her training costs and the County will still cover the travel expenses. There will be one training in Maryland that will be reimbursed. No action needed.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to allow Judge Johnson to sign for the Unclaimed Property Capital Credits for Counties as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Virginia Belew made a presentation concerning the 911 Board Transition to Permian Basin Regional Planning Commission. No action taken.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner to form an Annual Salary Grievance Committee according to the guidelines set forth by law, being made of 9 members, 6 Elected Officials with the County Judge being the Chairman (non voting member) and 3 public members who served on the Grand Jury (chosen by random draw) during the previous year, as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Johnson presented the Earn & Learn Program from Workforce Solutions. The Court will not take any action until finding out the County's liability for these workers.

Tara Mulanax for Perdue Brandon who handles the delinquent taxes for Howard County spoke to the Court concerning the County holding the mineral rights on related to properties sold for delinquent taxes. She also presented a Attorney General Opinion concerning mineral values.

A motion was made by Commissioner Ray and seconded by Commissioner Long to discontinue the current process of withholding mineral values on properties sold for delinquent taxes. A vote was taken and the members of the Court 4 voted "AYES" with Commission Long voting "NAY". Motion carried.

Judge Johnson presented a Security Assessment related to the 118th District Court and the Howard County Court. The Court is not taking any action on this date.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to accept the Treasurer's Monthly Payroll Report for April 2024 as presented by Sharon Adams,

County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Ray giving permission to add Texas Class to the County Investment Policy as an authorized entity for Public Funds Investment Act Training as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to table any action on the TCDRS Retirement Plan Assessment for 2025 until Budget Workshops for the 2024-2025 Fiscal Year. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Judge Johnson to opt out of the request from USI to use Howard County seal on a client list as an industry partner as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Perry to approve the Service Agreement with A.H. Elevator, LLC as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

No discussion or action concerning the Purchasing Policy on this date.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to accept a donation from the Dora Roberts Foundation for the Sheriff's Department in the amount of \$75,000 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court 4 voted "AYES" with Commissioner Ray voting "NAY". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Long to approve the Purchase Orders as presented by Jackie Olson, excluding on the Teen Art Program until getting a contract from Jamie Forrester. The requests are as follows: Elections for HP Color Laser Jet from unnamed vendor @ \$1854.17; Elections for 2 TV's & mounts from unnamed vendor @ \$1000; Sheriff for generator service from Commercial Electric @ \$2100; Sheriff for Investigative software from Cellebrite @ \$17,900; Sheriff for lifter from Mainline @ \$4228; Sheriff for 1 RV from Bailey Toliver @ \$40,405.95 (pay from Donation Fund); Jail for

Commissary supplies from Keefe @ \$6000; Jail for supplies from West Tx Fire @ \$5000; Library for Apollo subscription and Unbound Enhanced Catalog from Biblionix @ \$2849; Library for Teen Art Summer Program from Jamie Forrester @ \$1200 (denied at this time); Library for library advertising from Choice Outdoor Advertising @ \$1800; Maintenance for 14 LED fixtures from Cain Electric @ \$1130. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Long to approve the Budget Amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, gave roadway maintenance updates reporting they have completed LRA and are now bringing in Base and should be completed in a couple of weeks. No action needed.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to give permission to auction 2 Tahoes, 1 Bush Truck and 2 tractors/shredders as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to reject Resolution with TxDot (no paperwork presented to the Clerk) as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Court recessed @ 12:24 PM.

Court reconvened in Workshop @ 12:35 PM.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to go out for RFQ's for Interior Designers at the Library. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Wes Hughes came to the Court to request buying/leasing property East of the Old Airport for sand mining. He discussed the details of what his business does and how they operate. No action taken on this date.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to table any action on the Summer Learn and Earn Program until they can obtain more information. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The meeting was adjourned @ 1:58 PM.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for May 13, 2024.



Brent Zitterkopf

Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas